



# Monroe Street Arts Center

## Financial Assistance Guidelines

- Candidates for financial assistance must be six years of age or older and in need of financial assistance to cover tuition and fees.
- Applicants must demonstrate financial need. Please attach required documentation to demonstrate financial need, i.e., current 1040 tax form or proof of eligibility for school lunch program, etc. (guideline: e.g., family of four with gross household income of \$42,000 or less). Written explanation of mitigating circumstances (e.g., medical bills) will be taken into consideration.
- No more than two members from the same family may receive financial assistance in the same semester.
- Each student may receive no more than *one* financial assistance grant per semester.
- Each MSAC grant will help pay the cost of tuition for one student for a single semester. A student may receive grants for a maximum of three consecutive years.
- New prospective candidates for financial assistance must provide a letter of reference from an unrelated teacher, clergy, counselor or other relevant professional.
- A current student on scholarship who is re-applying for financial assistance must submit a new application, with current documentation. His/her MSAC instructor will be asked to make a recommendation.
- Applications must be accompanied by a statement of interest written by the student.
- Applications are available at [monroestreetarts.org](http://monroestreetarts.org) or by calling 608.232.1510. Please inquire about deadline dates.
- Completed applications must be submitted (by mail or hand delivered) by the posted deadlines.

**Music students** who have been offered and have accepted a grant for financial assistance are expected to attend scheduled lessons, practice at home in between lessons, and participate in annual MSAC recitals.

**Art students** are expected to attend a minimum of 75% of all scheduled classes.

We encourage scholarship students and their families to make a small contribution—as able—towards the tuition cost. This amount will be determined at the time of the award, but will not prevent the student from participating. Any contribution will help our scholarship program grow for all qualified students.

**Monroe Street Arts Center**  
**Financial Assistance Application Form**

Date: \_\_\_\_\_

**Applying for:**

- Academic Year 2015/2016 (August 31, 2015 – May 28, 2016)  
Note: if a scholarship is awarded, you may be required to submit updated information in December relating to your income.
- Summer 2016

**Student's name** \_\_\_\_\_ **Age** \_\_\_\_\_

- New MSAC student
- Returning MSAC student

**Applying for financial assistance with:**

Private Music (what instrument?): \_\_\_\_\_ Instructor: \_\_\_\_\_

Private Art (what medium?): \_\_\_\_\_ Group Art (which class?): \_\_\_\_\_

**Parent/guardian name** (if applicant is a minor): \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

Preferred phone # \_\_\_\_\_ Other phone # \_\_\_\_\_

**Household Income** (per year, gross). Please attach proof of financial need (e.g. eligibility for school lunch program or current 1040 tax form.)

Parent/Guardian #1: \$ \_\_\_\_\_ Parent/Guardian #2: \$ \_\_\_\_\_

**Other sources of income** \_\_\_\_\_

Please explain any **pertinent circumstances** relating to your financial circumstances including any temporary changes in finances (e.g. medical bills.) Use back of application form or attach a letter.

**How much can your family contribute toward tuition for the semester?** \$ \_\_\_\_\_  
(Please note that a scholarship, if awarded, will not cover cost of music books and instruments.)

**Statement of interest from student** (back of application form or separate sheet.)

**New students:** Please attach a **letter of recommendation** from a teacher, minister, counselor etc.

**Renewing students:** Your teacher will be asked to provide a recommendation.



**Monroe Street Arts Center**  
2526 Monroe Street, Madison, WI 53711  
608.232.1510 | [monroestreetarts.org](http://monroestreetarts.org)